JABATAN PERDANA MENTERI
UNIT PEMODENAN TADBIRAN DAN PERANCANGAN PENGURUSAN MALAYSIA
(MAMPU)

GAMMA
Galeri Aplikasi Mudah Alih Kerajaan Malaysia
(Gallery of Malaysian Government Mobile Applications)

USER MANUAL

Admin Agency Module

Version 1.0

Introduction

The GAMMA Project initiated by MALAYSIAN ADMINISTRATIVE MODERNISATION AND MANAGEMENT PLANNING UNIT (MAMPU) is a prominent core initiative developed specifically to meet emerging trends in mobile app delivery platform, provides a holistic view on mobile application management and content management. This initiative derives one mainstream of each serves it's objective. Introducing GAMMA, the Malaysian Government App Store that serves as central place to find apps created by Malaysian Government agencies. This aims to connect the public through interactive technologies and ensure continued access to government agencies via smartphones. In conformity with the mission of MAMPU namely "Strengthening Public Service Delivery Transformation Through Organizational Management, Innovative ICT and Strategic Direction Towards Achieving Developed Nation Status", MAMPU are now spearheading the best government digital content services for the public.

Objective

Before the GAMMA project, all of the Malaysian Government's mobile apps published for the purpose of delivering government services to the public were fragmented, except for the apps uploaded. App submission was done individually by the respective agencies, and segregated according to the mobile platform namely Apple's iTunes App Store and Google Play Store. In addressing the issue, GAMMA provides a centralized mobile apps warehouse and a user friendly portal called GAMMA (Galeri Aplikasi Mudah Alih Kerajaan Malaysia).

One of the main objectives why GAMMA was created is to allow Malaysian Govenment to centralize agencies's apps efficiently. It has a console that can be accessed to view the essential information about the published apps such as version history, access/download statistics, rating/reviews and others.

For the end users, the GAMMA portal will serve as a safe and trusted mobile app store where people can freely search/discover and download mobile applications related to the Government agencies and their services.

Purpose

The purpose of this document is to be a guideline on how to use the Malaysian Government's agency portal and all the main functionalities provided in the GAMMA portal. This is a step-by-step tour procedure, for the purpose of giving users the look and feel of the final product and to become familiar with the user interfaces, settings and configurations and utilizing all the built-in features. The document is intended to be used by the government agency, in order to explain and assist the users of web portal on how to manage online upload forms, application status and mobile application status and statistic.

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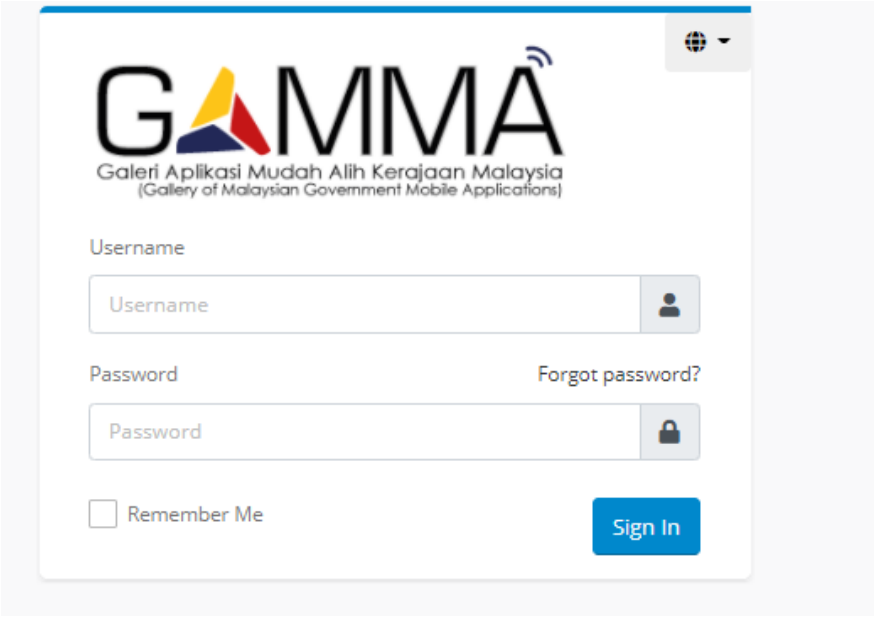
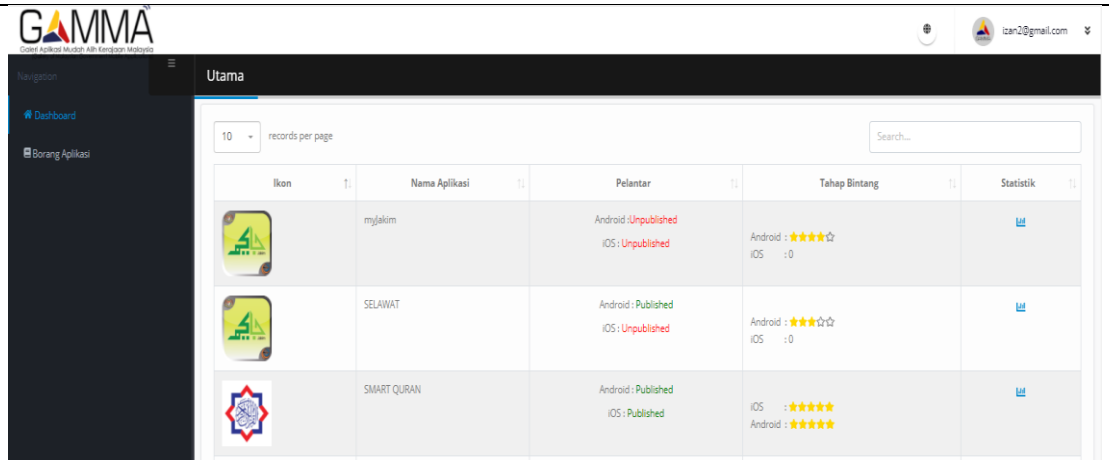
1. LOGIN

This step will explain the step on how to login into the system.

ACTION	VIEW
1) To access the web portal, type below URL on your web browser *gamma.malaysia.gov.my/administrator* 2) Click on **Enter** button at keyboard. 3) The Login page will be displayed as side table. 4) Enter **Username** into the textbox. 5) Enter **Password** into the textbox. 6) Tick on checkbox for **Remember Me.** 7) Click on **Sign In** button.	

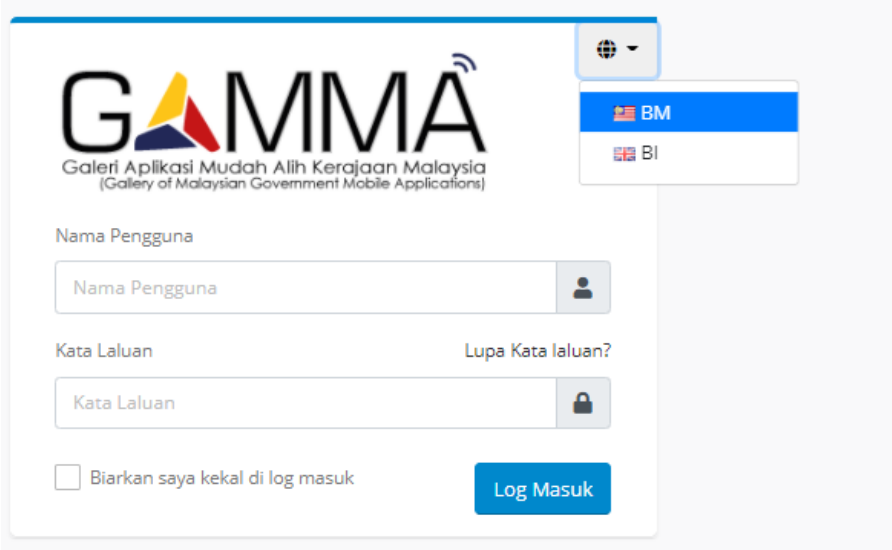
8) The Dashboard page will be displayed as a default page as side table:



9) Click on **Earth** icon for language selection from dropdown list as side table:

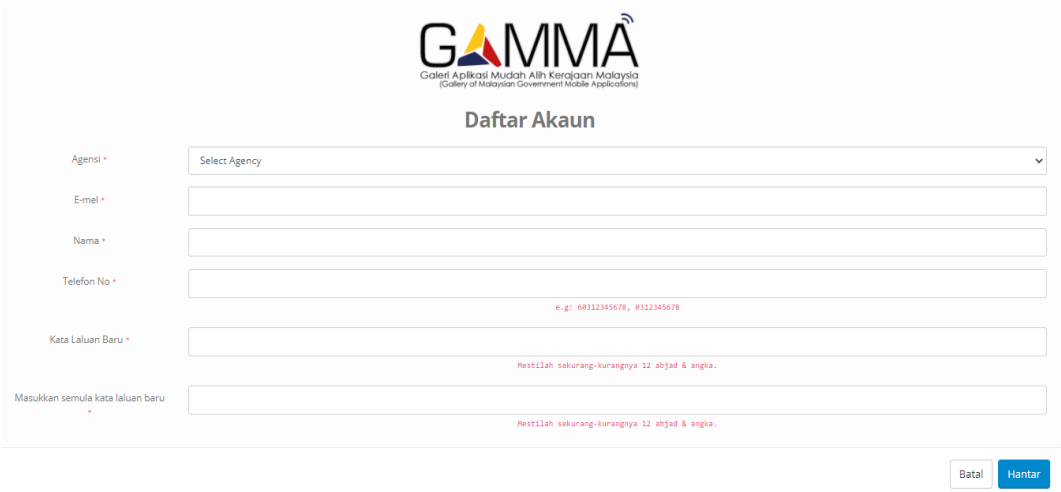
10) Select **BM** icon - all content will reflect to B.Melayu language

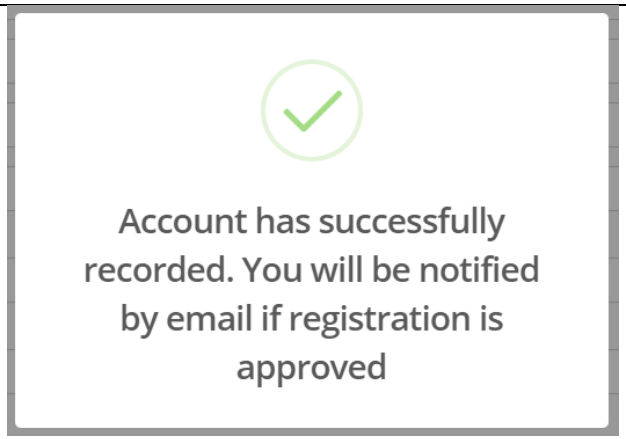
11) Select **EN** icon - all content will reflect to English language



2. REGISTRATION

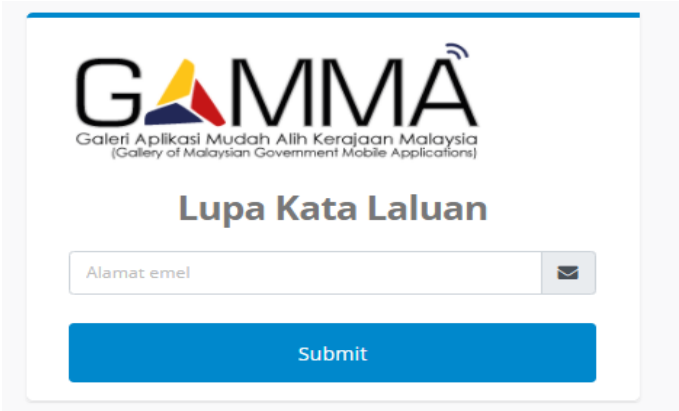
This step will explain how to register new Agency users.

ACTION	VIEW
1) To register, type below URL on your web browser *gamma.malaysia.gov.my/administrator* 2) Click on "**Daftar Akaun**" to register. 3) Fill in the details needed. 4) Click on **Submit** button and wait for account activation by admin. 5) Account registration success.	 

	 Account has successfully recorded. You will be notified by email if registration is approved

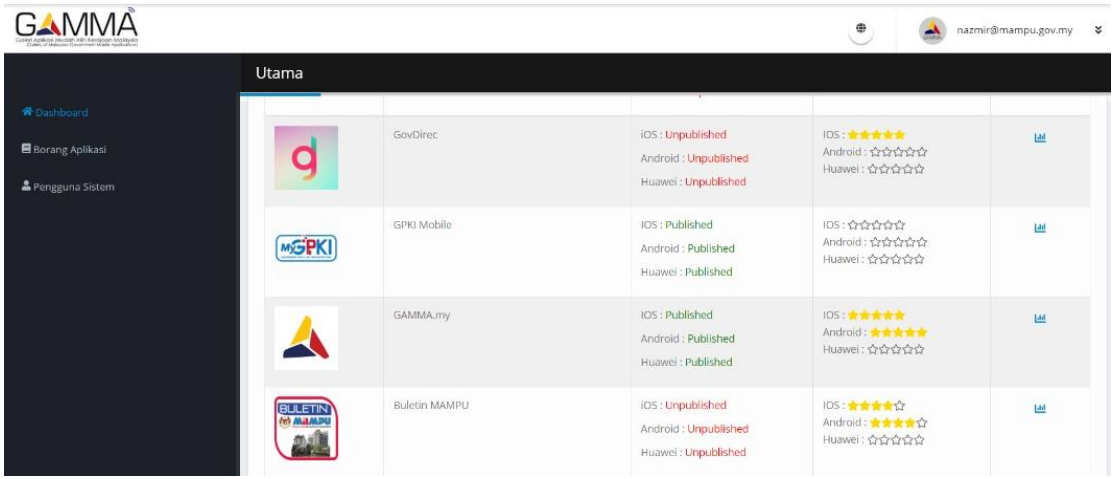
3. FORGOT PASSWORD

This step will explain on how to retrieve new password.

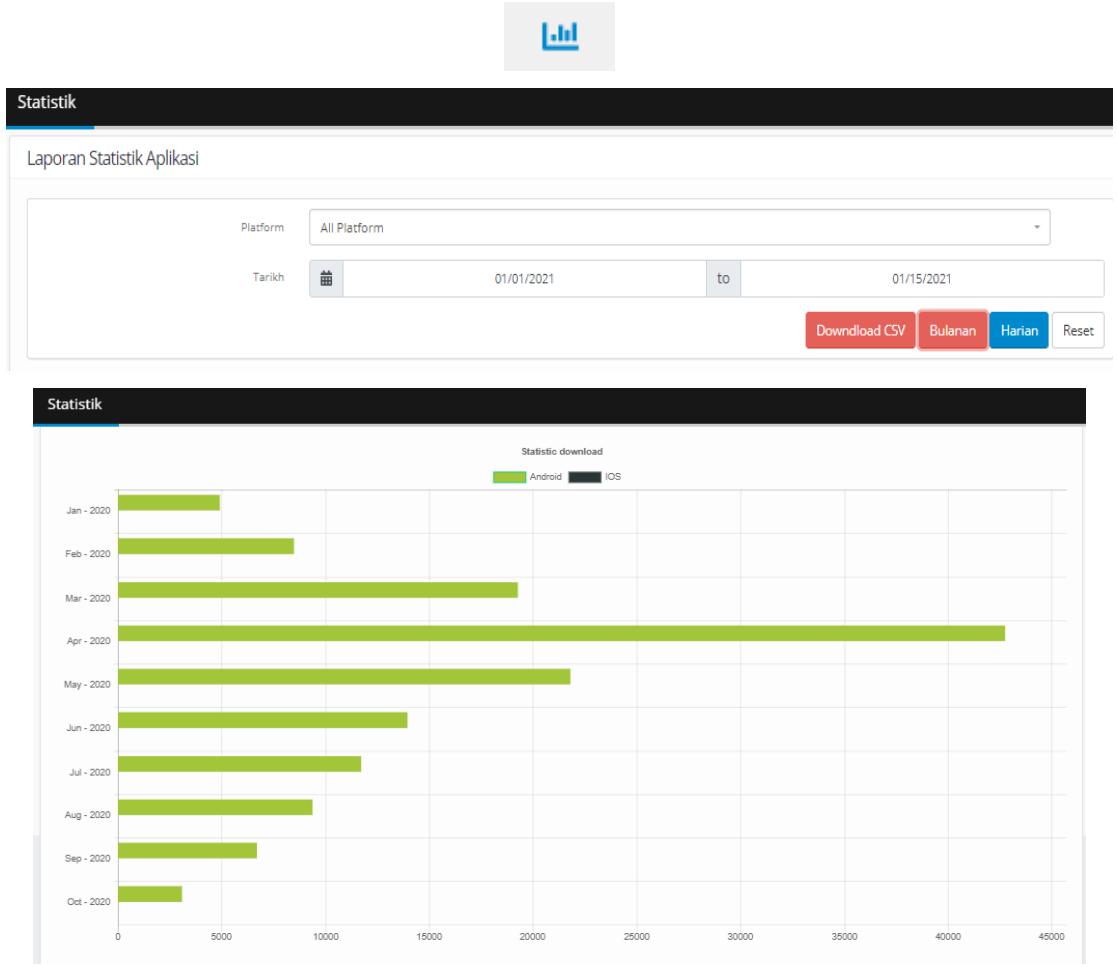
ACTION	VIEW
6) From Login page, click the **Forgot Password** link as side table: 7) The Forgot Password page will be displayed as side table: 8) Enter **Email** into the textbox. 9) Click on **Submit** button to retrieve a new password through emel. 10) Check the email inbox and click on the link given. 11) Set new password and click on **Change Password button**	 

4. DASHBOARD

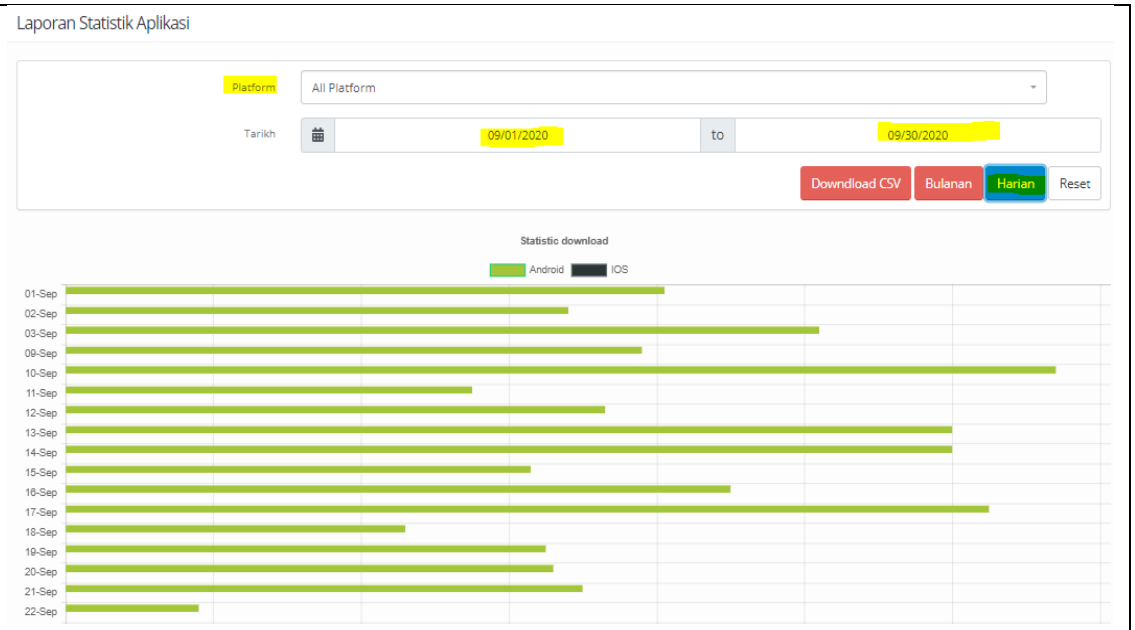
This part will explain all the items displayed on Dashboard page.

ACTION	VIEW
1) After successful Login, the **Dashboard** page will be displayed as side table: 2) On **main page** table, review the item below: 3) List icon 4) List application name 5) Status in platform 6) Platform rating 7) Statistic 8) Search 9) Display per page	

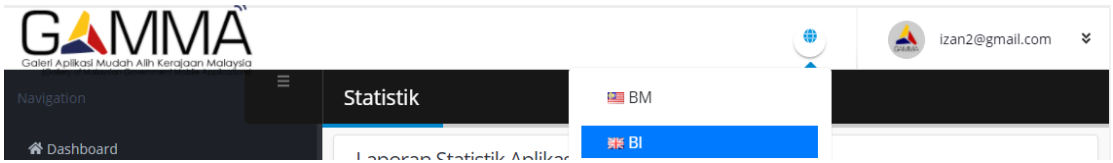
10) Click on statistic icon, statistic page will be displayed with below items:
- Platform dropdown
- Date from
- Date to
- Download CSV
- Monthly
- Daily
- Reset
- Monthly (previous 12 month) displayed

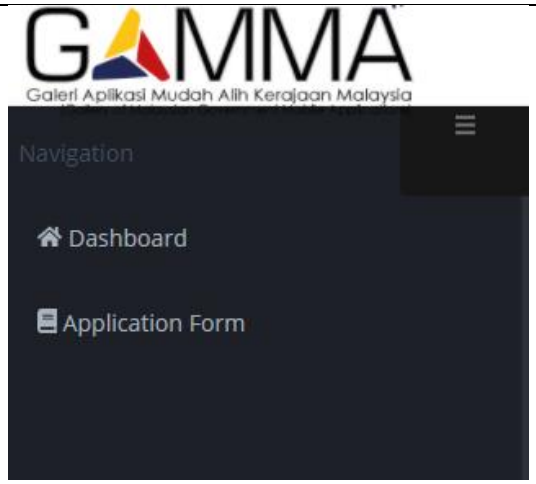


11) Select specific date from and date to, then click on **Daily button**. Daily statistic will be displayed.
12) Click on **Reset button** to reset the statistic
13) Click **Monthly button** to display previous 12 month.
14) Then, **click Download CSV button** to download raw data in csv file format.



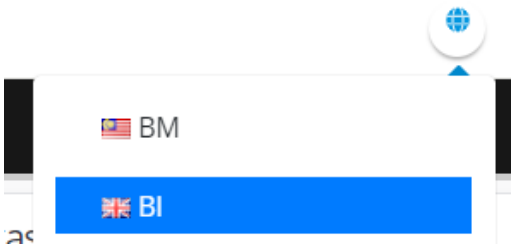
15) On top of page, review the link below:
- **BM** icon – all content will reflect to B.Melayu language
- **EN** icon – all content will reflect to English language
- **Emel address** menu
- Logout



16) On side menu, review the menu below: ● Dashboard ● Application form	

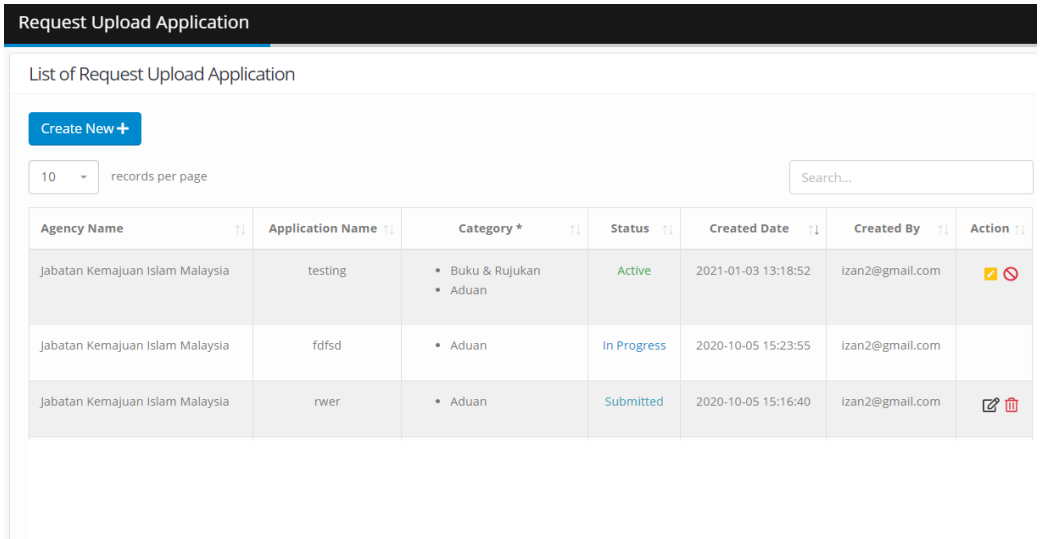
5. LANGUAGE SELECTION

This step will explain the step on how to change language selection.

ACTION	VIEW
1) On top of page, click on **Globe** icon as side table: 2) Select **BM** icon - all content will reflect to B.Melayu language 3) Select **EN** icon - all content will reflect to English language	

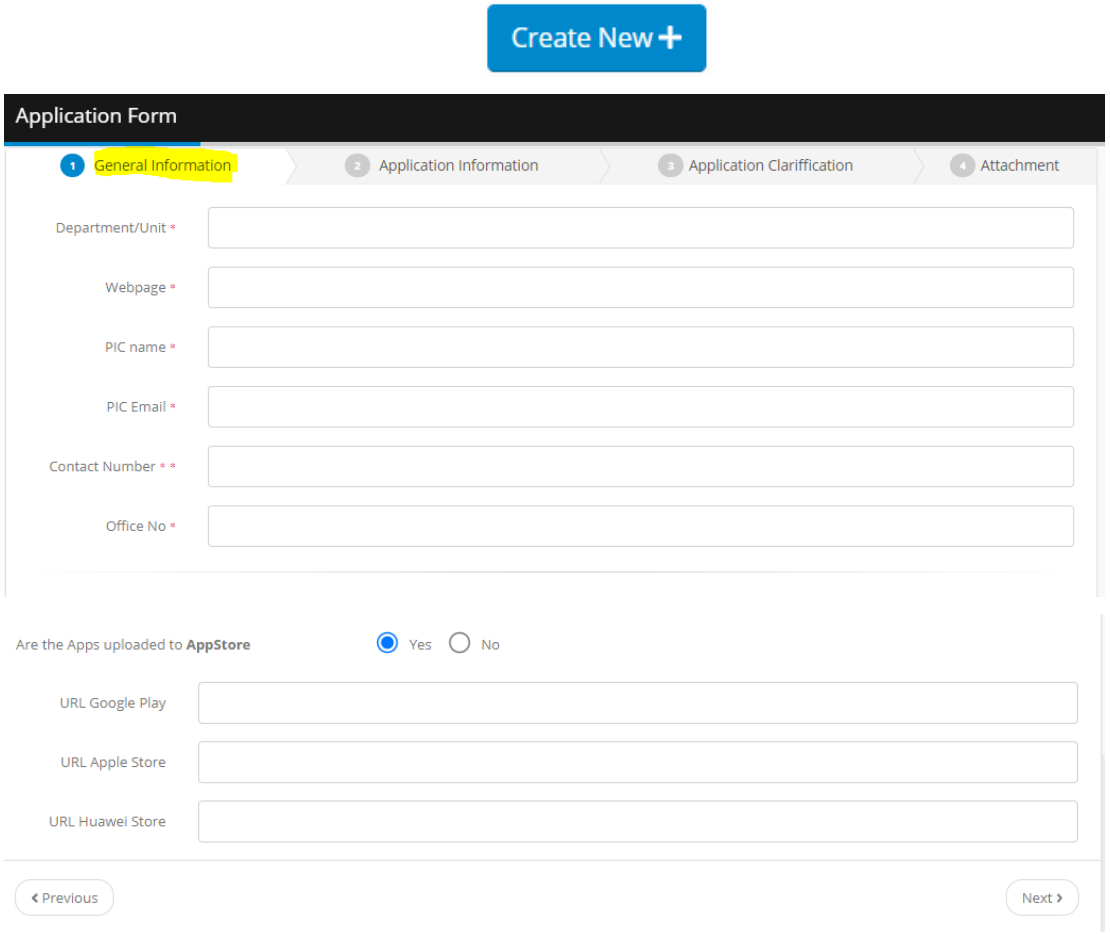
6. REQUEST UPLOAD APPLICATION

This part will explain the step on how to view content in application form page.

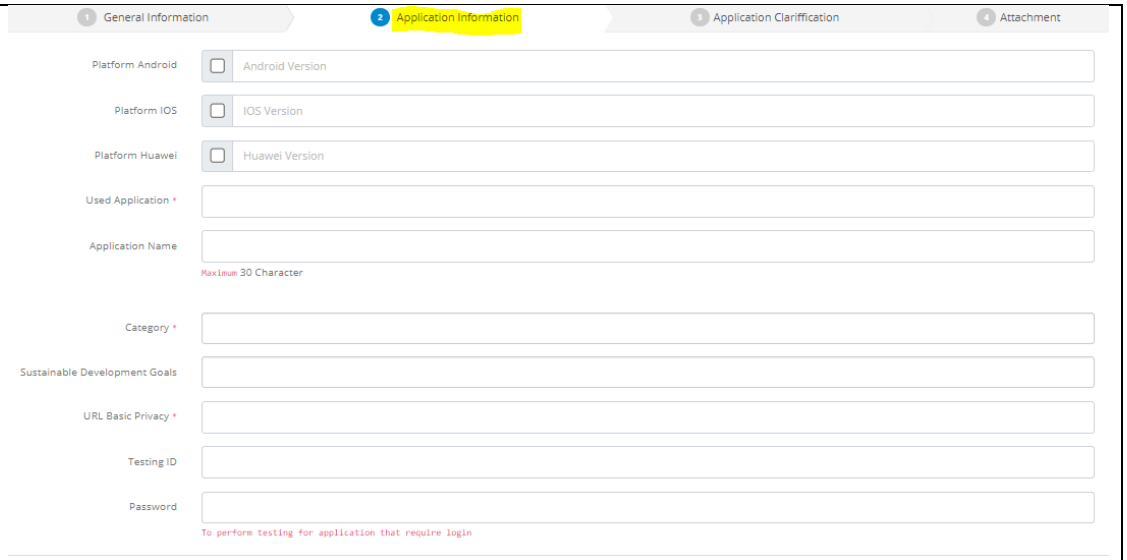
ACTION	VIEW
A) List Application 1) Select **Application form** and list of request upload application will be displayed with below items: ● Create New Button ● Search content ● Record display per page ● Agency name ● Application name ● Category ● Status ● Created Date ● Created By ● Action	

B) Create New Application

1) Click on **Created New button**
2) Fill in **General information and click Next button**:
   - Department
   - Webpage
   - PIC name
   - Email
   - Contact Number
   - Office No.
   - URL market store (for existing app)

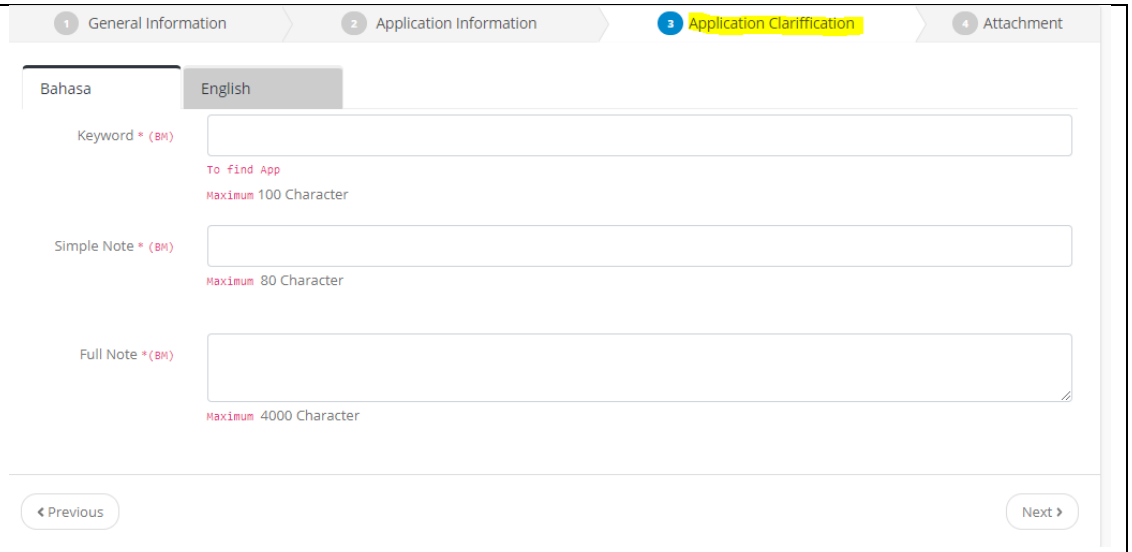


3) Fill in **Application information and click Next button**:
   - Version application
   - Application used
   - Application name
   - Category
   - Url policy
   - Testing ID and password



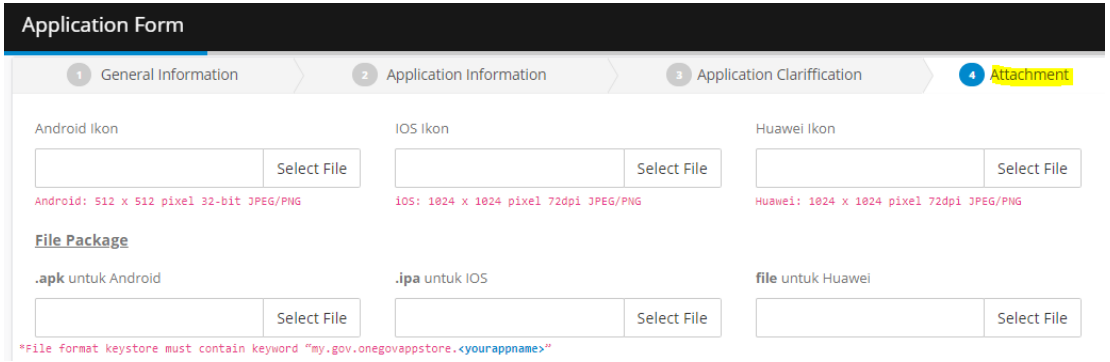
4) Fill in **Application Clarification and click Next button**:

- Keyword

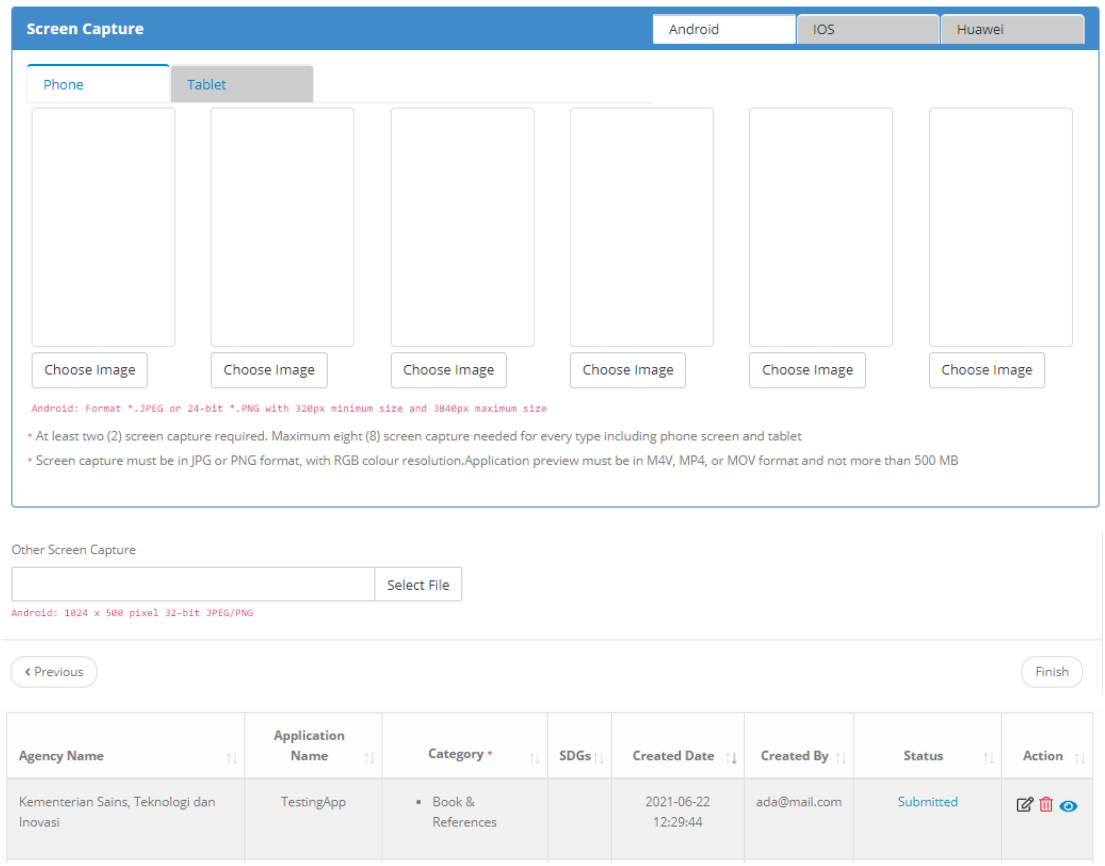


5) Upload **attachment and click Finish**:

- Application icon
- Application installer
- Screenshot
- Screen capture

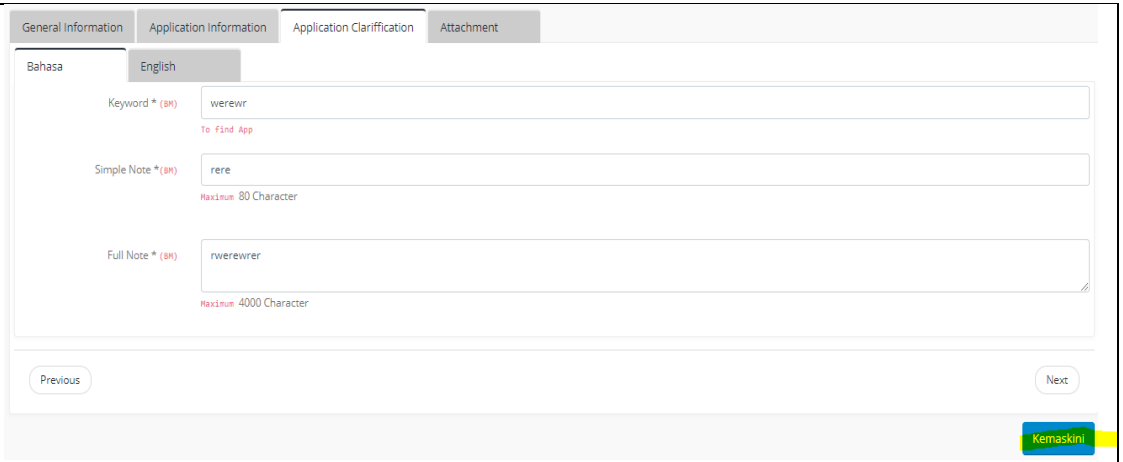


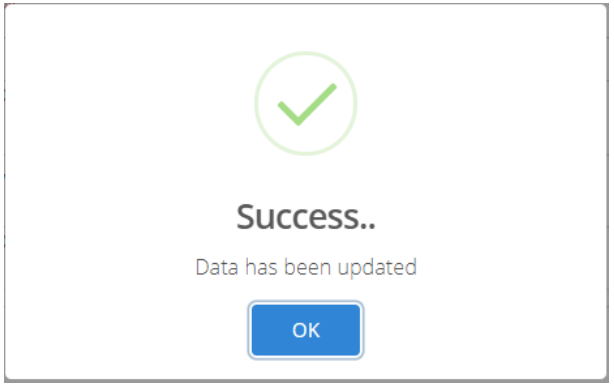
6) Application will be submitted



C) Edit the Application (Only available for Submitted Status)

1) Click on **Edit icon.**
2) Change the information
3) Click on **Update button at the bottom**

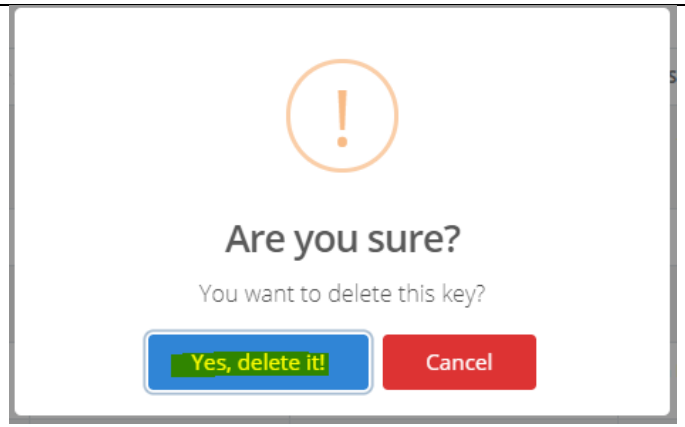




D) Delete the Application (Only available for Submitted Status)

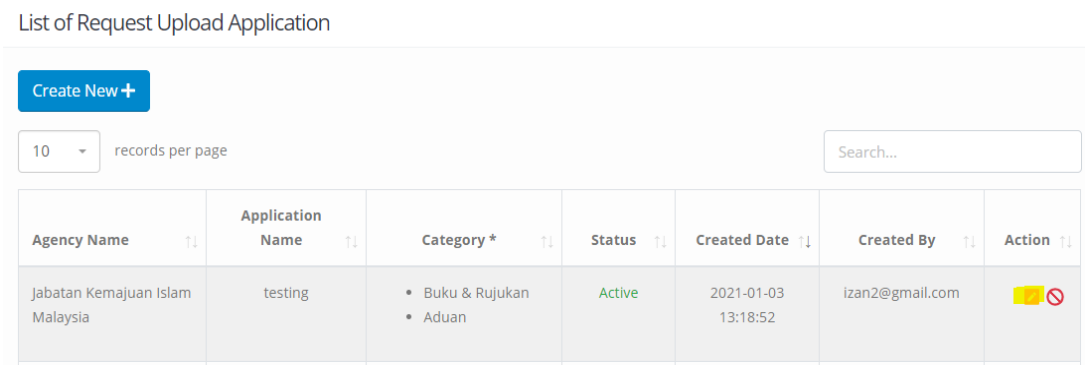
1) Click on **delete icon.**

2) Click **Yes, delete it button** to delete.
3) Click **Cancel button** to cancel the operation.
4) Click on **Update button at the bottom**

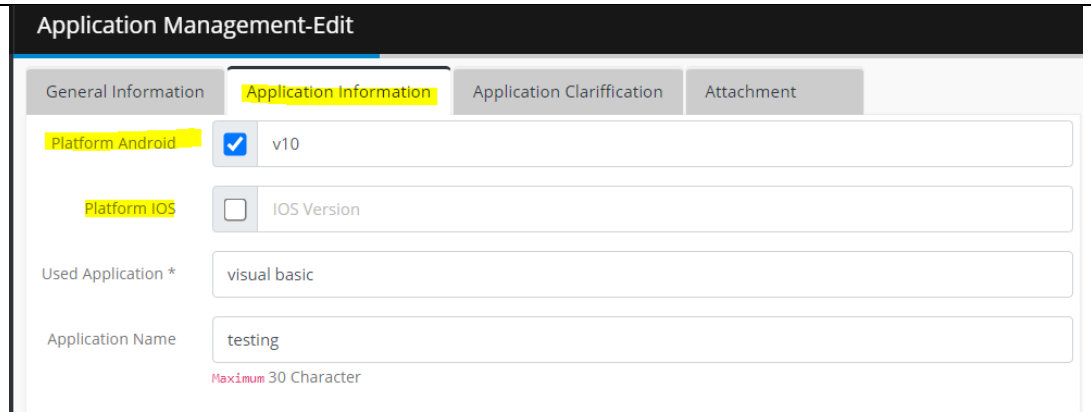


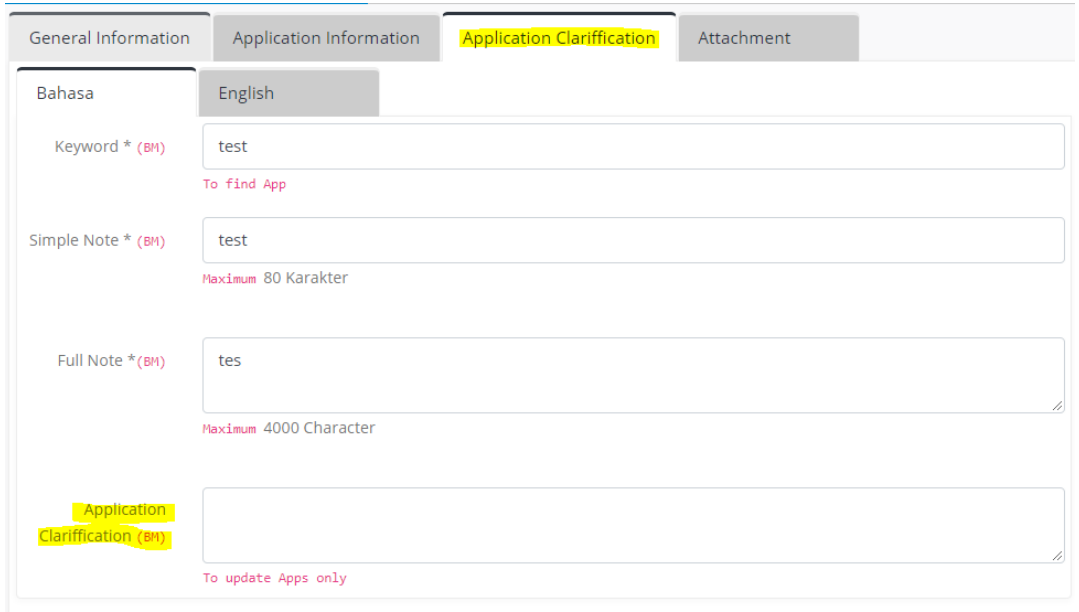
E) Request Update Version of Application

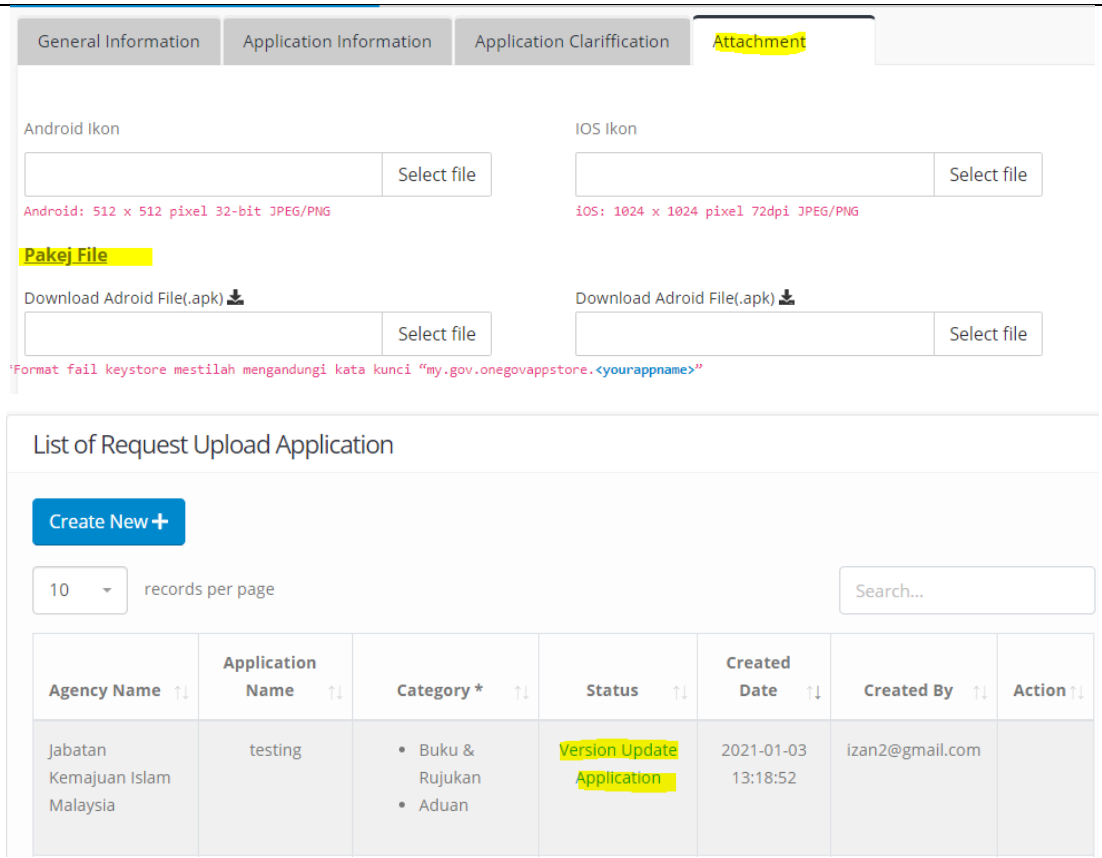
1) From list of request upload application, click on icon.
2) Fill all the related update information such as
   - Application version (Application Information tab)
   - Application clarification (Application Clarification tab)
   - Upload new package (Attachment tab)
   - Update screenshots (if any)
3) Click on **Update button at the bottom.**



4) Application status change to **Version Update Application**

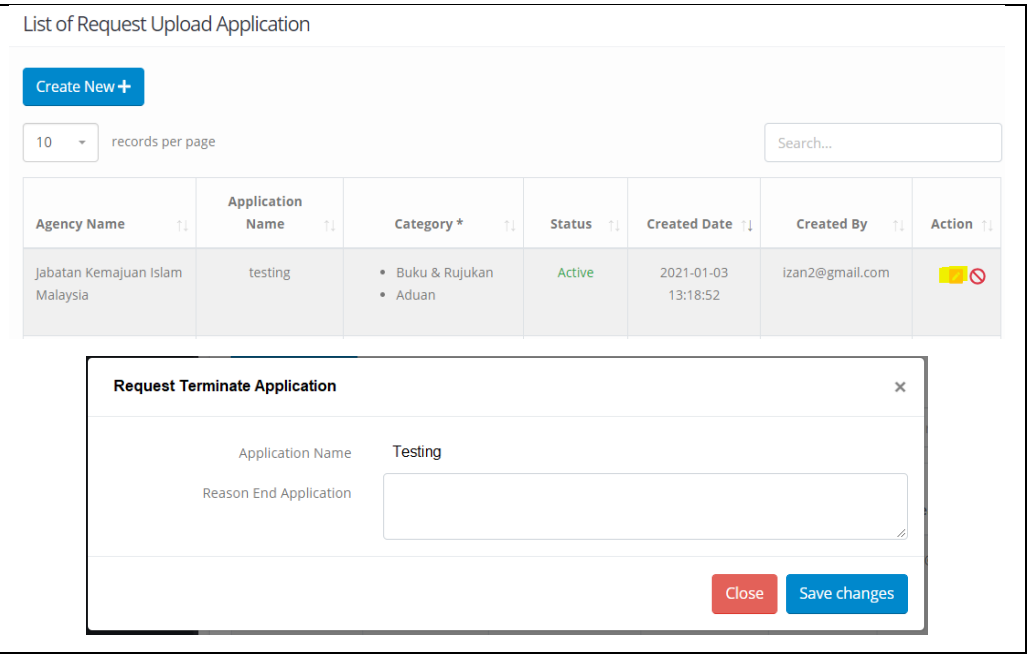




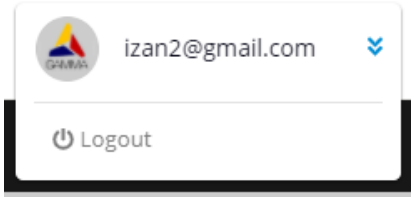

General Information
Application Information
Application Clariffication
Attachment
Android Ikon
Select file
Android: 512 x 512 pixel 32-bit JPEG/PNG
IOS Ikon
Select file
iOS: 1024 x 1024 pixel 72dpi JPEG/PNG
Pakej File
Download Adroid File(.apk)
Select file
Download Adroid File(.apk)
Select file
'Format fail keystore mestilah mengandungi kata kunci "my.gov.onegovappstore.<yourappname>"
List of Request Upload Application
Create New +
10
records per page
Search...
Agency Name
Application Name
Category *
Status
Created Date
Created By
Action
Jabatan Kemajuan Islam Malaysia
testing
Buku & Rujukan
Aduan
Version Update Application
2021-01-03 13:18:52
izan2@gmail.com

F) Terminate the Application

1) From list of request upload application, click on icon.
2) Enter the reason to terminate the application.
3) Click on **Save Changes button.**



7. LOG OUT

This part will explain the step on how to log out from the system.

ACTION	VIEW
1) On top of home page, click on **user's emel address** and dropdown list will be displayed as side table: 2) Select **Logout** from the dropdown list. 3) User will be successful logout and direct to login page.